



### **Learning Binders**

Students in grades one through six will use a *Learning Binder*. The purpose of the binder is to provide training for all students in *Executive Functioning* and to help students understand that purpose of establishing healthy attitudes toward homework and school work, and to become disciplined learners. NSCS, Beverly Campus, defines executive functioning as, managing one's time, space, and tools, so to become successful learners.

Once homework begins in October, *Assignment Pages* in the front of the Learning Binder (assignment book grades 5-6) will be filled out each day for all homework assignments (occasionally the Assignment Page will be pre-filled by the teacher). I will initial that they have copied down their homework correctly, and I would like you to initial each night that your child did their homework (exception grades 5-6). This will help build accountability for the students and involve parents directly in the knowledge of homework assignments.

The entire *Learning Binder*, including take home folders, will go home each day and be returned to school each morning. The take home folder will carry communications and papers back and forth from school and home. Please make every effort to empty the side of the take home folder labeled, "**KEEP AT HOME**" each day when your child returns home from school. If you need to send a note, permission slip, lunch order form, etc. back to school please place it in the "**RETURN TO SCHOOL**" side of the folder. Students will check the take home folders each morning for papers such as these and put them in the appropriate place at school.

Please make it a habit to look at the *Learning Binder* each day and be sure your child returns it to school each morning. Everything your child needs to be successful is housed inside their *Learning Binder*, so if they have that, they are good to go! Please encourage your child to be responsible, by having them make sure everything is in their backpacks before the start of a new school day.



### **Classroom Newsletter**

I will be sending classroom newsletter by email each week - typically no later than Sunday evenings. Newsletters will contain important weekly information. Please read it, along with the all-school newsletter that is sent from the office each Monday afternoon. There may be time sensitive information in these letters. You are encouraged to read all emails that are sent from the school.

### **Weekly Lesson Overviews**

My weekly lesson plans overview will be hung outside the classroom and updated weekly.

### **Birthdays**

We love to celebrate birthdays in the classroom! We typically celebrate at the end of the day and parents are welcome to send in a treat for the class celebration. Several children have food allergies or dietary restrictions. Because of this, we have adapted a Peanut and Nut Free School Zone policy at school. If your child has gluten intolerance or another food allergy, please send in a small treat on birthdays or other classroom celebrations so that your child can participate in enjoying a treat.

### **Field Trips**

I plan to take the students on field trips throughout the year! **We rely on parent transportation for field trips - you make these field trips possible! If you are interested in volunteering please let me know!** Volunteering to drive and chaperone for field trips count toward your service hours! Your help is greatly appreciated. I'm exploring possibilities for field trips this year and would love to take advantage of our educationally rich area.

If you would like to attend a field trip as a chaperone, please be sure to have your CORI and SORI completed, along with providing the office proof of car insurance. Thank you!



### **Highlighting**

Every child in the school will be highlighted for demonstrating biblical attitudes, work ethic, and characteristics once a year during chapel. You may sign up for a specific date at Back to School Night in September. Be sure to keep it a secret from your child. We like it to be a surprise!

### **Lunch & Snack Reminders**

- Please send in eating utensils each day
- Please provide your child with a reusable water bottle that can be used while at school
- Please be sure your child takes time to eat breakfast each morning. This will help to ensure a fully alert mind!
- Please send in a healthy snack and lunch. Please refrain from sending candy.
- Due to food allergies, students are NOT allowed to share food.

### **Drop-Off and Pick-Up Procedures**

Students in grades 3 through 6 may be dropped off at the front door and walk to their classrooms independently in the morning. Dismissal is at 2:30pm and pick-up for students in grades 3 through 6 will be from Upper Parish Hall. Any child not picked up by 2:45pm will be sent to After School Care and a fee of \$20 will be charged to your Smart Tuition account.

I will sign your child out of school as I see you, or another designated adult listed on the dismissal log. Your child will only be dismissed to someone listed on the class dismissal log. However, if someone other than a listed person is going to pick up your child, please notify the office in advance.

### **Parking Lot Safety**

Our students' physical well being is top priority! Please practice caution when entering and exiting the parking lot. The entrance to the parking lot is the opening furthest away from the building. The exit from the parking lot is the opening closest to the building.

## Important Information



### **Dress Code**

Please refer to school handbook.

### **Notes**

Please feel free to send notes, either for the office or me, in your child's Take Home Folder, placing it in the Return to School side.

### **Volunteer Ideas**

I welcome your help! If you are interested in serving in some capacity, please see me.

### **Room Parent**

See PTF handout

### **Wish List**

Wish Lists will be distributed in October